

GOOGLE CLASSROOM



Google Classroom

Classroom helps classes communicate, save time,
and stay organized.

[GET STARTED](#)

MILLER INTENSIVE ENGLISH CENTRE

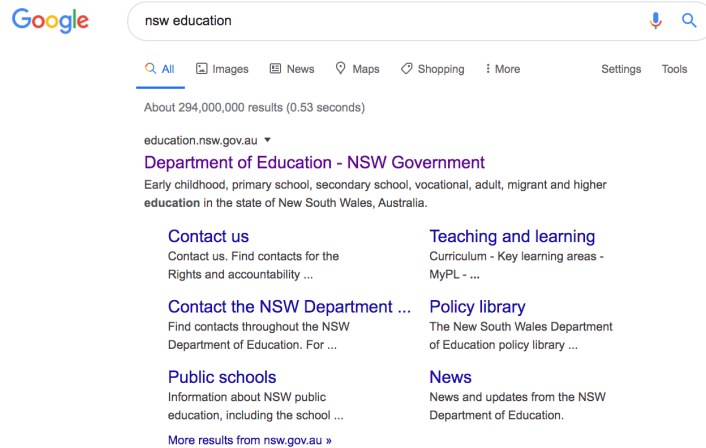
Darasa la Google Jinsi ya kutumia Darasa la Google kwa wajibu (jinsi inavyo faa)

Hizi ni kanuni (au sharia) kwa wale hawaja wahi kutumia Darasa la Google

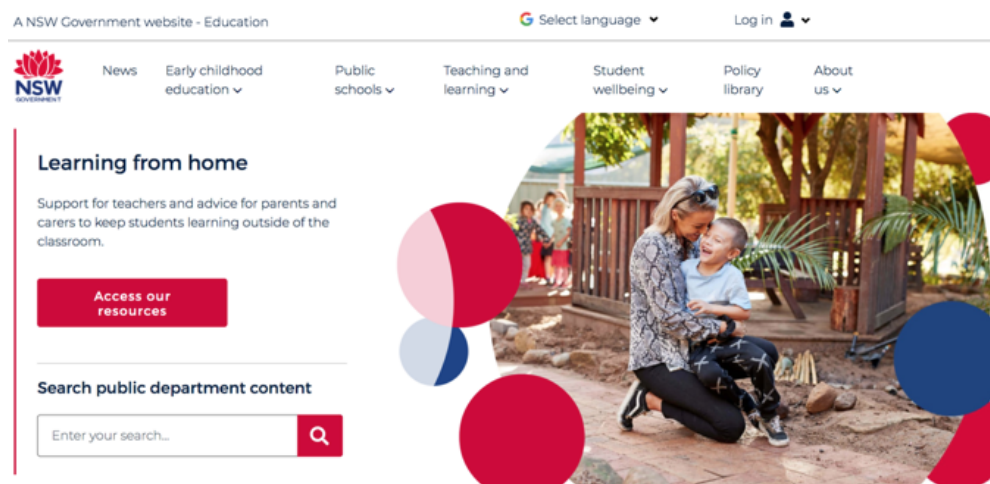
1. Kuwa mwenye heshima kwa waalimu wako na wanafunzi wenzako.
2. Usichapishe chochote kisicho na heshima katika chapisho la majadiliano.
3. Usitumie sarufi isiyofaa.
4. Angalia spelling yako (tumia "spell check").
5. Usiandike kwa kutumia herufi zote kubwa. KUTUMIA HERUFI KUBWA sio sawa.
6. Tuma kazi yako mwenyewe kama "kukopa au ku copy" kutoka kwa wenzako wa darasa lako hairuhusiwi.
7. Hakikisha usome chapisho lako kabla ya kupeleka.
8. Usibishane na wanafunzi wenzako na / au maoni yao au imani.
9. Usitumie vibaya kazi ya nakala / kubandika kutoka kwa Neno kama vile: ///
hkljk34bn \$ # @
10. Usikosoe kazi ya wanafunzi wenzako. Unastahili kuchangia kwa kujadili mazungumzo.
11. Kumbuka kuwa na furaha na ufurahie kujifunza kwako kwenye mtandao wa internet.

Jinsi ya kujiunga na Darasa la Google kwenye kompyuta ndogo au kompyuta ya meza

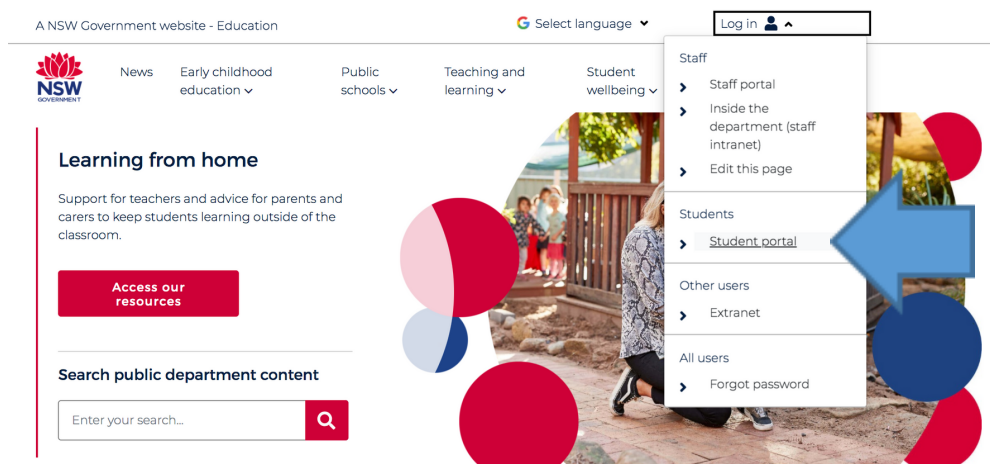
1. Nenda kwa Google na utafute; andika: NSW Education



2. Nenda kwa DET portal



3. Ingia kwenye portal ya mwanafunzi (student portal)



4. Andika jina lako (username) la mtumiaji na neno yako ya siri (password), kisha bonyeza na ujiunge (Log In)

Login with your DoE account

User ID

Example: jane.citizen1

Password

Log in

[Forgot your password?](#)

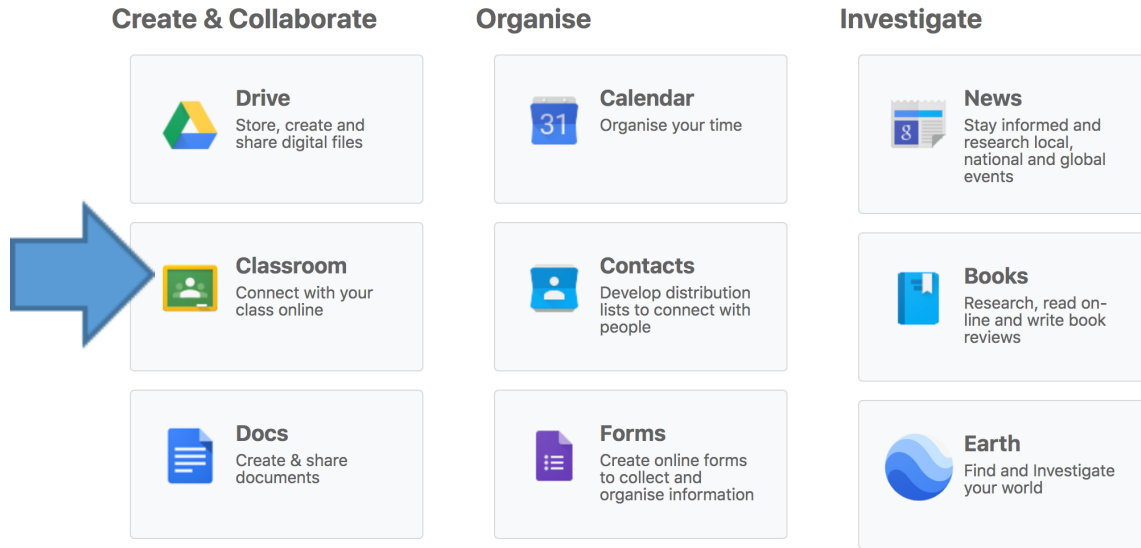
5. Angalia kusoma (learning) na bonyeza Onyesha Zaidi (Show More)

The screenshot shows a user dashboard with a left-hand navigation menu containing: Home, Email, Oliver Library, Help, Notifications, Change password, Secret Questions, and Change Colours. The main content area includes a search bar with the Google logo and a text input field. Below the search bar is a calendar widget for 'March 26' with an 'Authorise' button. There are also sections for 'Games' (Puzzlemaker) and 'Counselling and Support' (Resources to help you right now.). On the right side, there is a 'My bookmarks' section with a 'List name' input field and a 'Create new list' button. Below that is the 'Learning' section, which lists 'eSafety Kids', 'Microsoft Office 365', and 'Digital Citizenship'. A 'Show more' button with a dropdown arrow is at the bottom of the Learning section, highlighted by a large blue arrow pointing left.

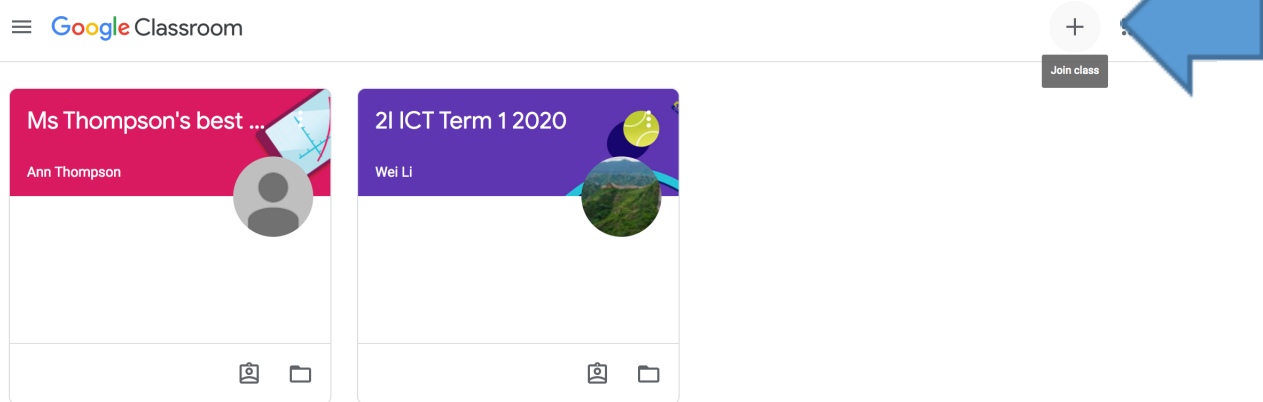
6. Bonyeza G Suite (Google Apps for Education)

This screenshot is similar to the previous one but shows the 'Learning' section expanded. The list of items now includes: 'eSafety Kids', 'Microsoft Office 365', 'Digital Citizenship', 'Adobe DoE software download', 'ABC Learn Online', 'G Suite (Google Apps for Education)', 'The @rtrroom', and 'stem.T4L Learning Library'. The 'G Suite (Google Apps for Education)' item is highlighted with a blue background and a blue arrow pointing left. At the bottom of the Learning section, there is a 'Show less' button with a dropdown arrow.

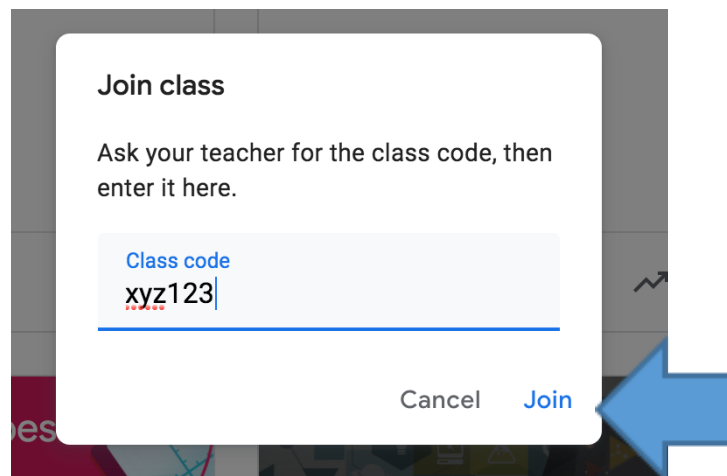
7. Bonyeza Darasa (Classroom)



8. Bonyeza alama ya (+) na kisha Jiunge kwenye darasa kwa kubonyeza (Join)

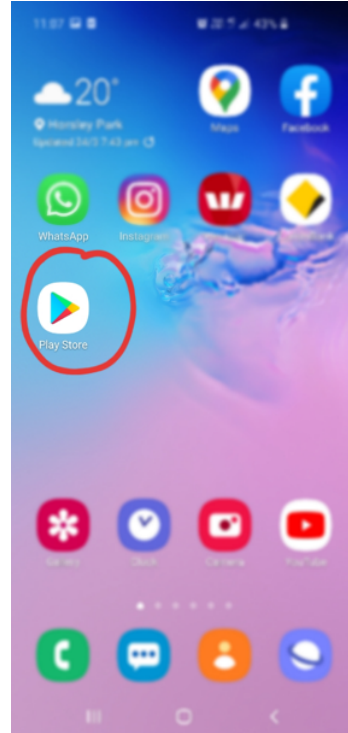
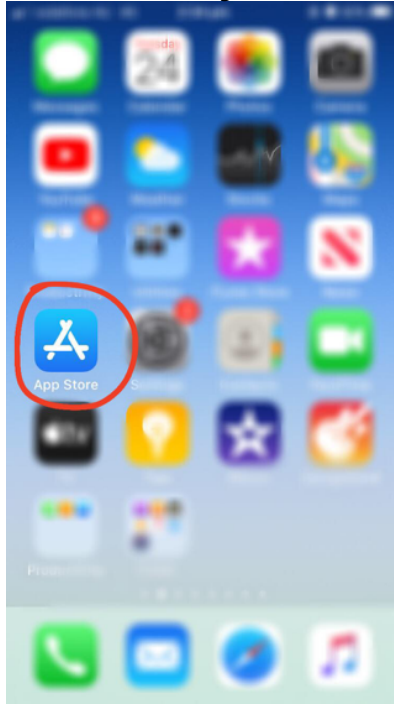


9. Andika msimbo wa darasa kutoka kwa mwalimu wako (class code) na ubonyee Kujiunga (Join)

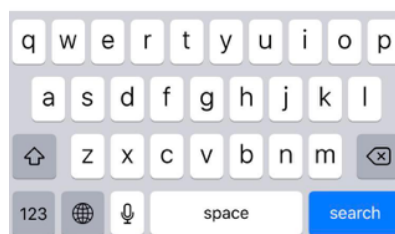
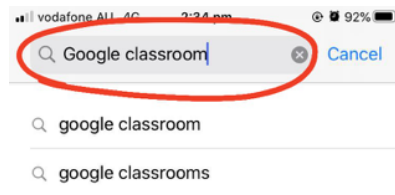


Jinsi ya kujiunga na Darasa la Google kwenye simu ya mkononi (mobile phone) au iPad Hii inaweza kuonekana tofauti kwenye simu tofauti

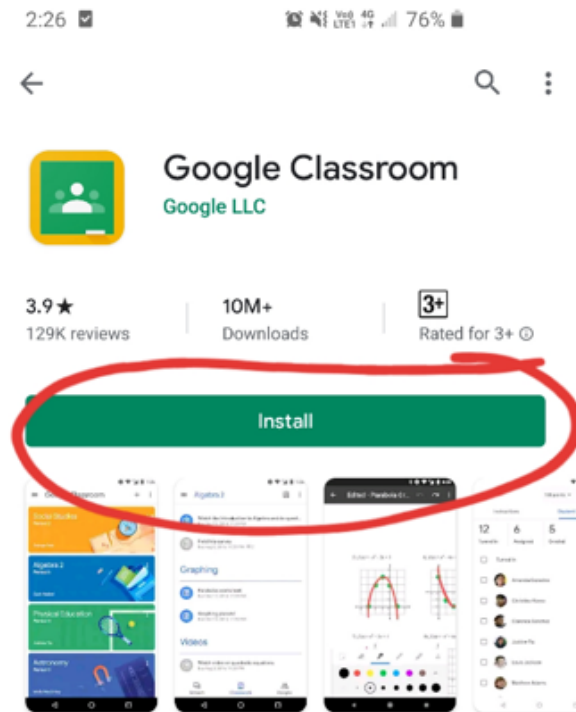
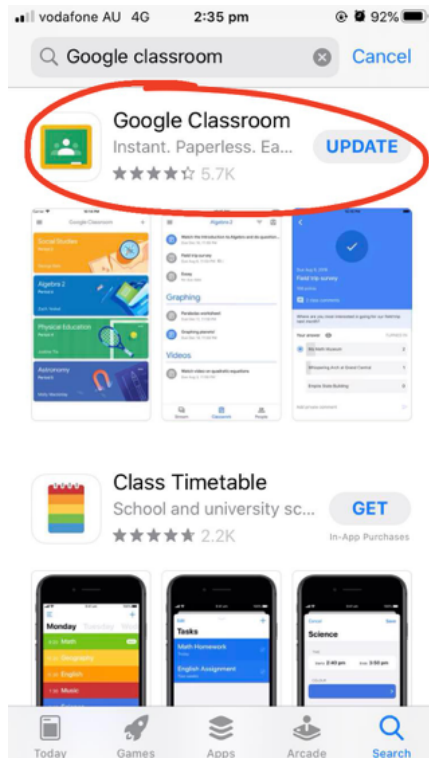
1. Nenda kwenye Duka la programu (App Store) au Duka la kucheza (Play Store)



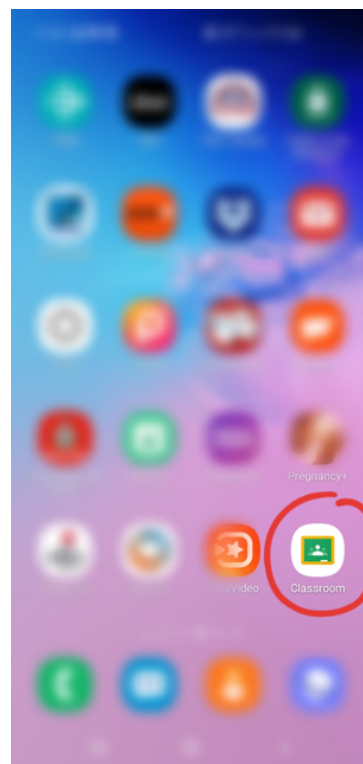
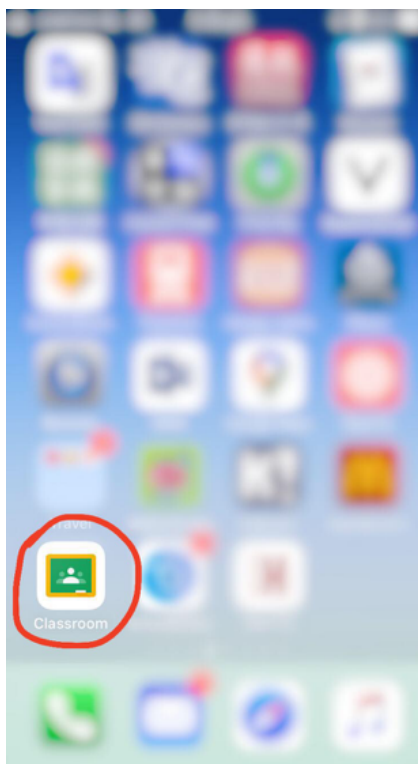
2. Tafuta Darasa la Google; andika (Google Classroom)



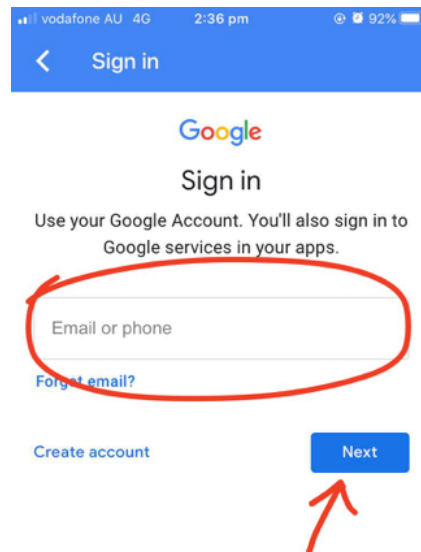
3. Pakua (Download) Darasa la Google (Google Classroom)



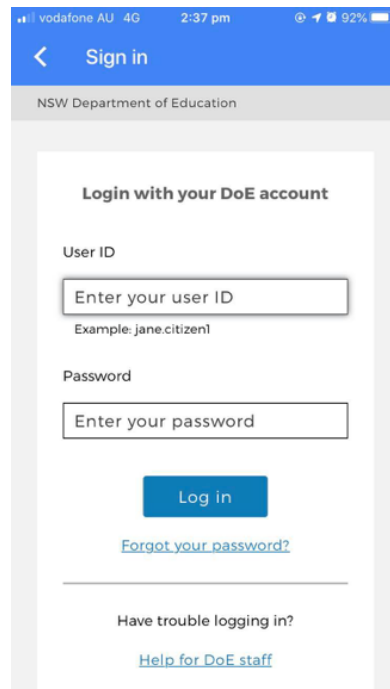
4. Fungua (Open) programu ya Darasa la Google (Google Classroom)



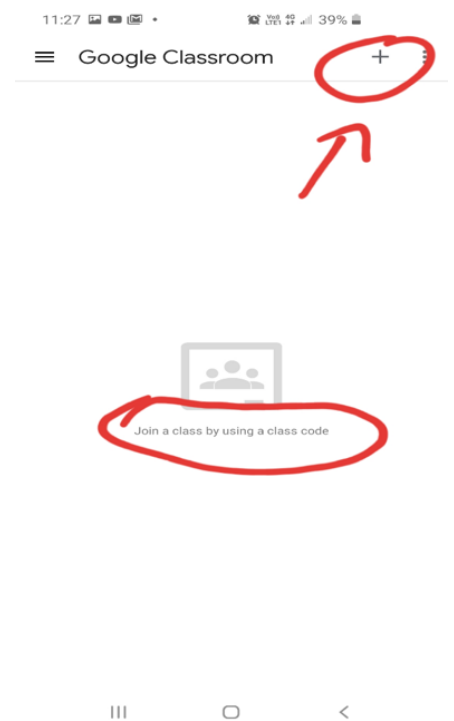
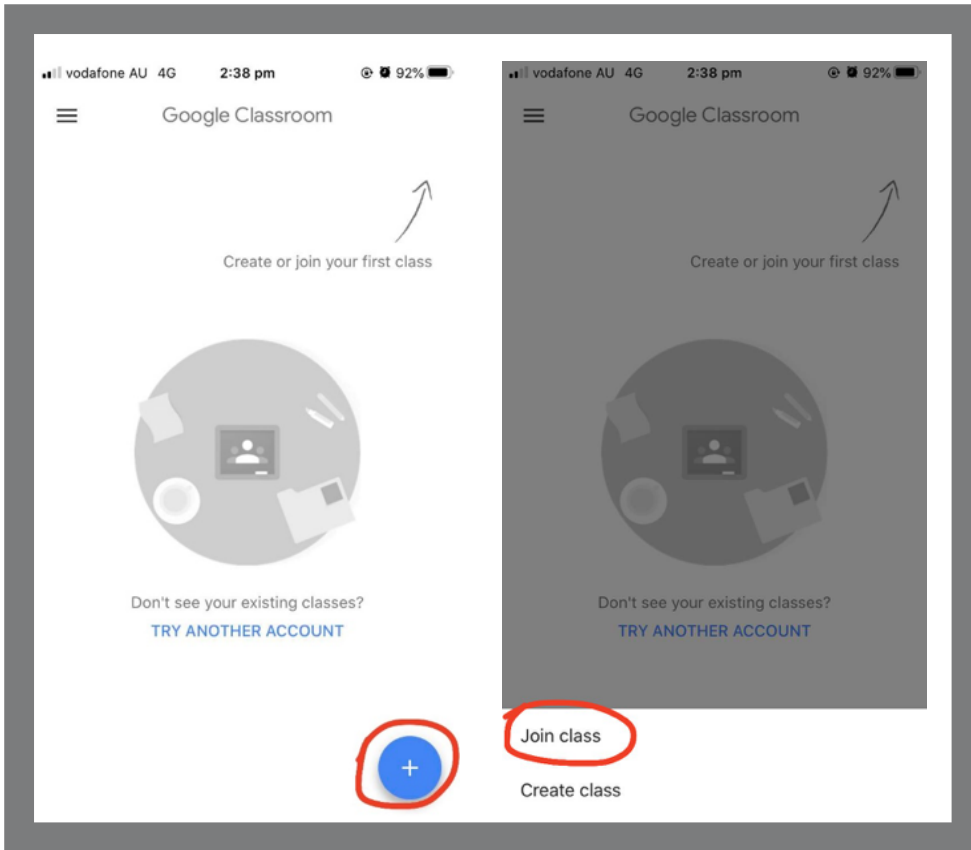
5. Ingia (Sign in) na email yako:
_____@education.nsw.gov.au



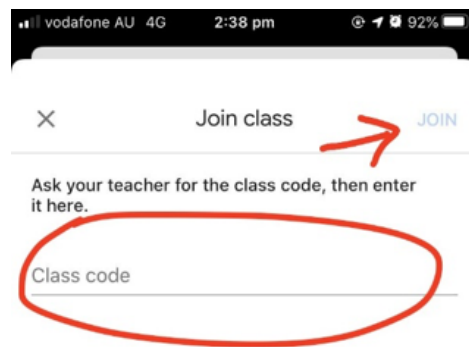
6. Andika jina lako la mtumiaji (username) na neno la siri (password), kisha bonyeza (Log In)



7. Bonyeza alama (+) na kisha Jiunge kwa kubonyeza (Join Class)

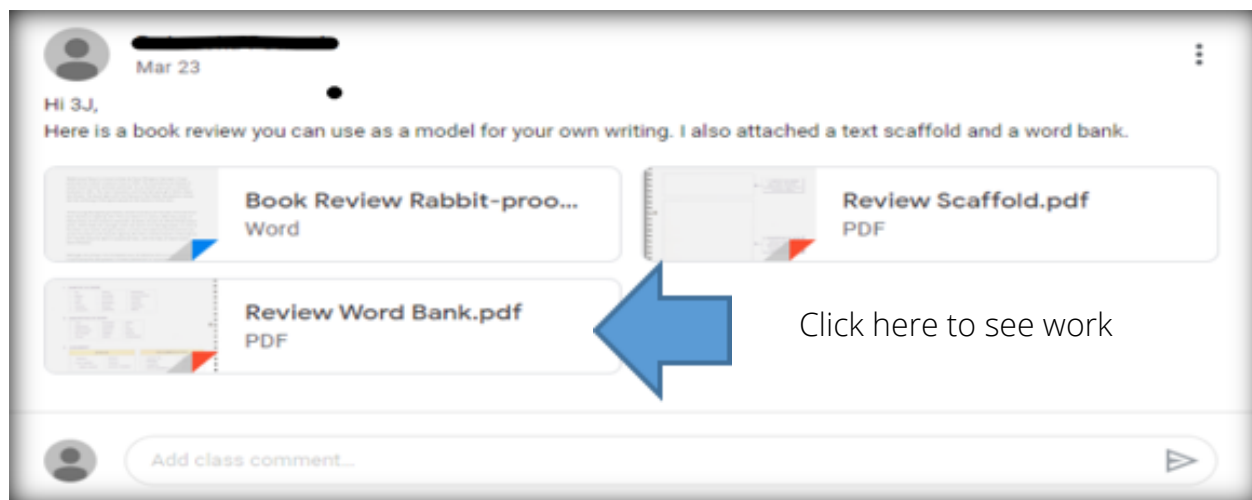


8. Andika Class code ya darasa kutoka kwa mwalimu wako kisha ubonyee Join

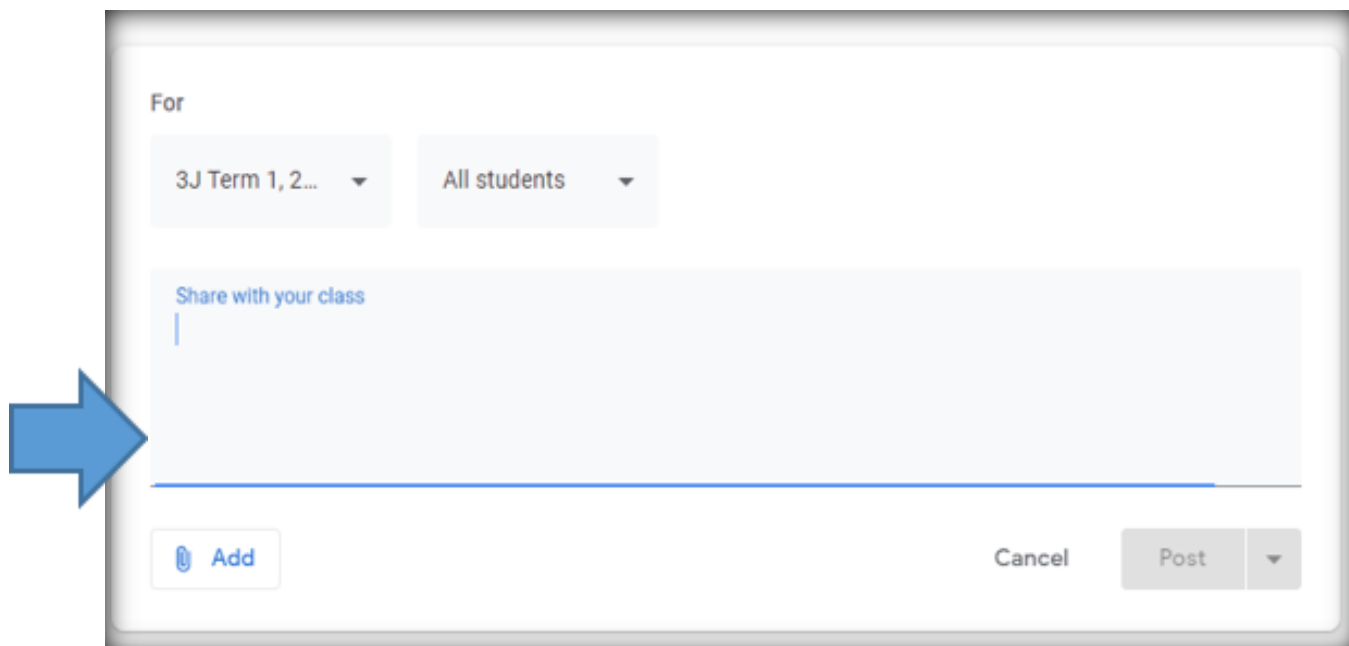


Jinsi ya kutumia Darasa la Google (Google Classroom)

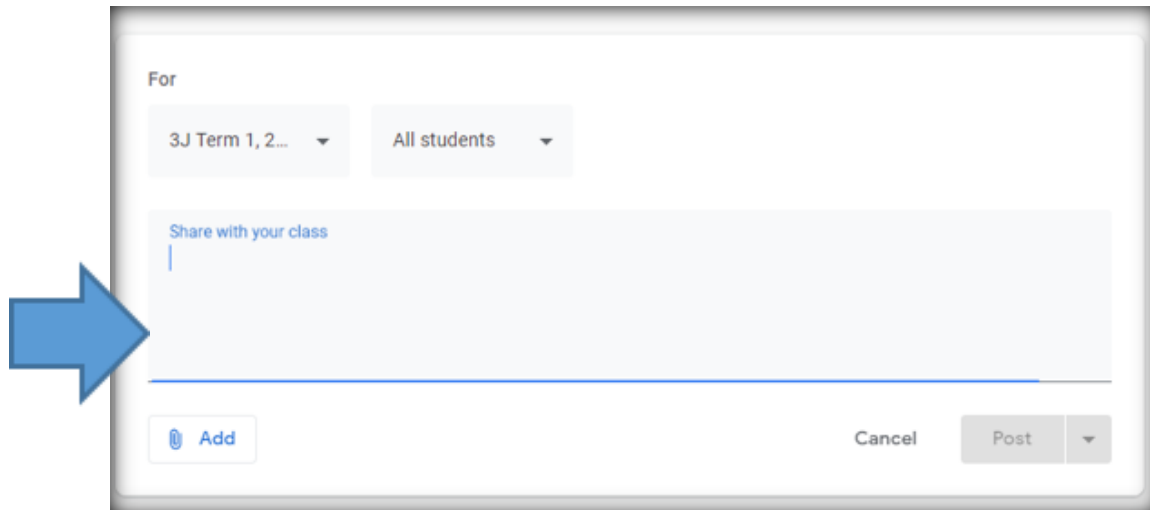
1. Mwalimu atatoa masomo na kushirikisha darasa. Mwalimu ata (Post and share). Picha yake inafanana hivi:



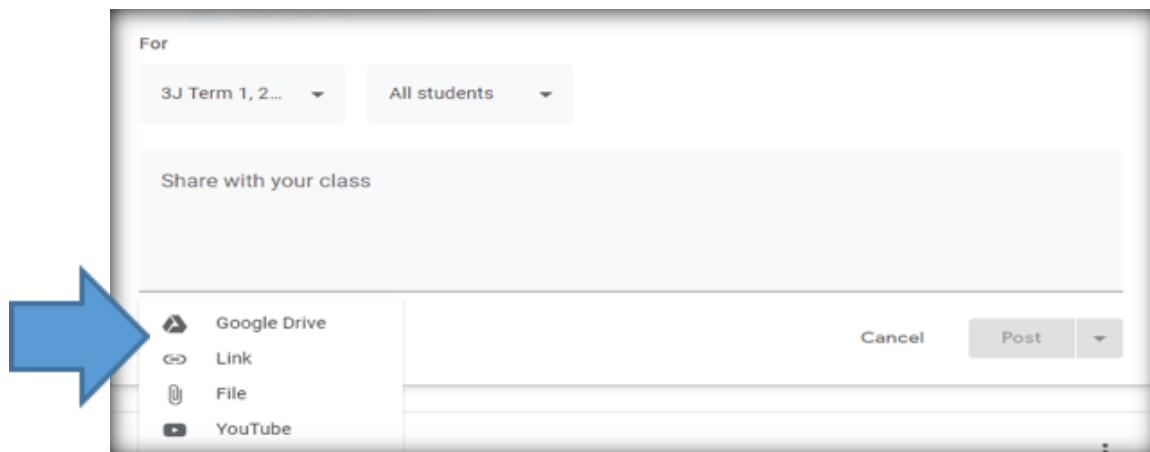
2. Kuandika maoni (comment) tumia nafasi hii na bonyeza Chapisha (Post)



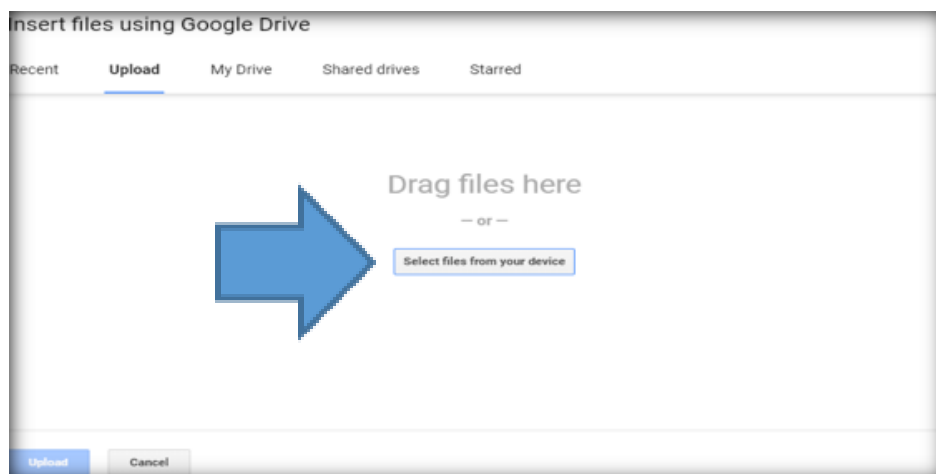
3. Kupakia (upload) bonyeza kwenye Ongeza (Add)



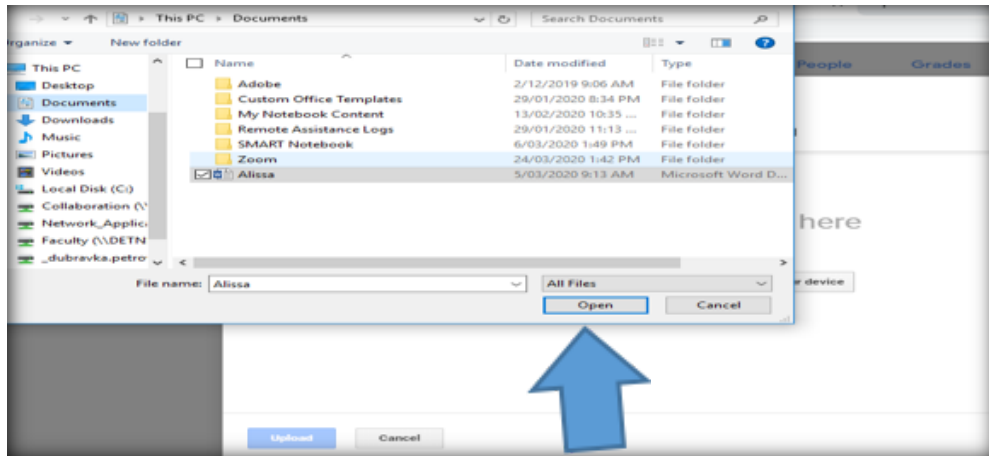
4. Tumia kisanduku cha kushuka (drop-down box) kuchagua aina ya hati (document) unayopakia (uploading)



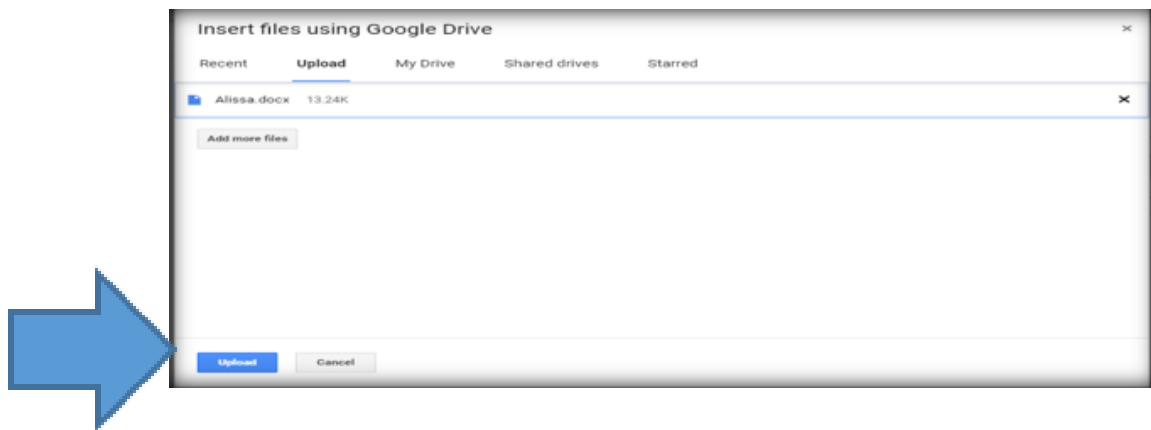
5. Chagua faili kutoka kwa kifaa chako kwa kubonyeza kitufe (button)



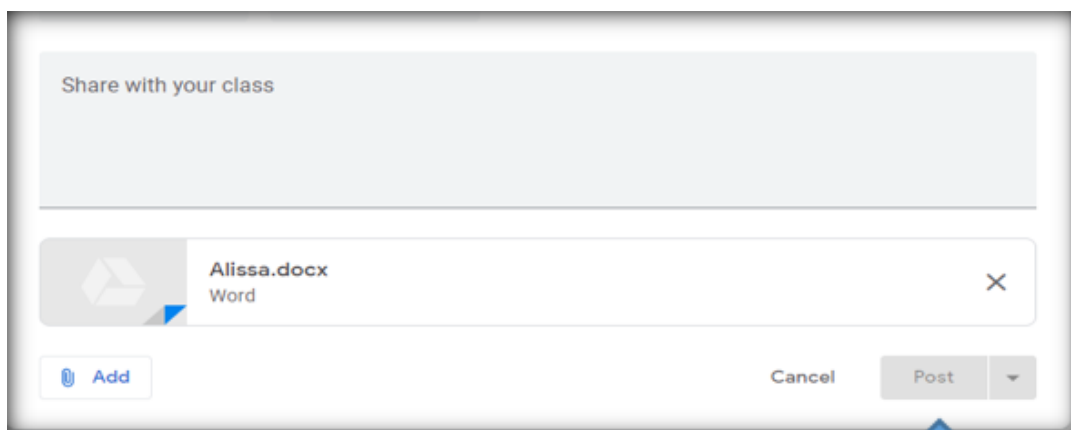
6. Chagua faili yako kutoka kwa folda yako ya Hati zilizohifadhiwa (Saved Documents) kisha bonyeza Bonyeza



7. ini kama hii itaonekana na utaweza kupakia (upload) hati yako (document) sasa

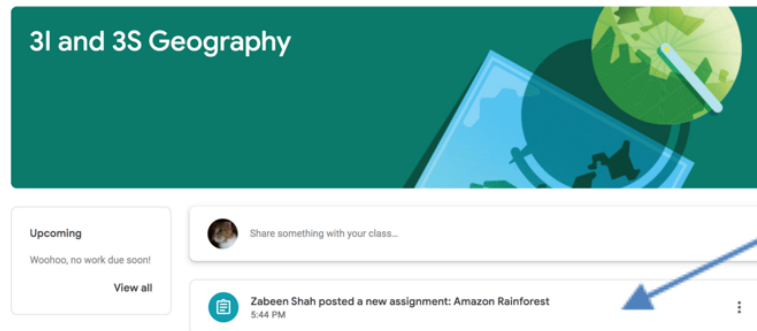


8. Bonyeza (Post) kushiriki (share) hati (document) na darasa lako

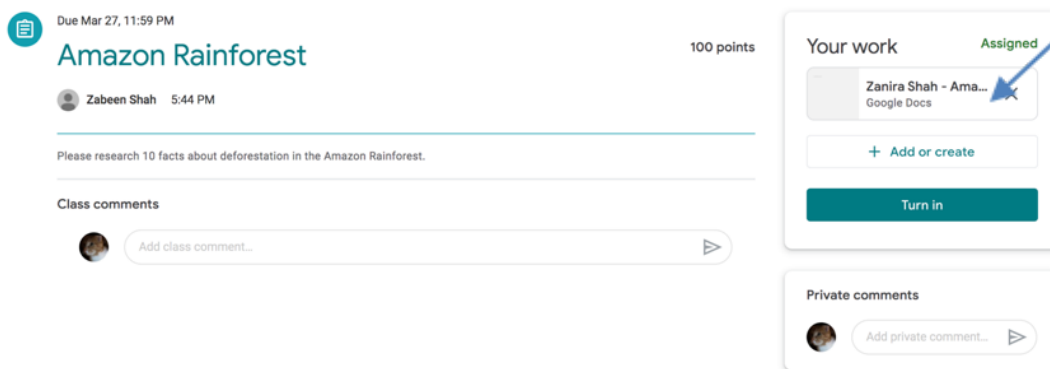


Jinsi ya kutumia Hati za Google (Google Docs) kwenye Darasa la Google (Google Classroom)

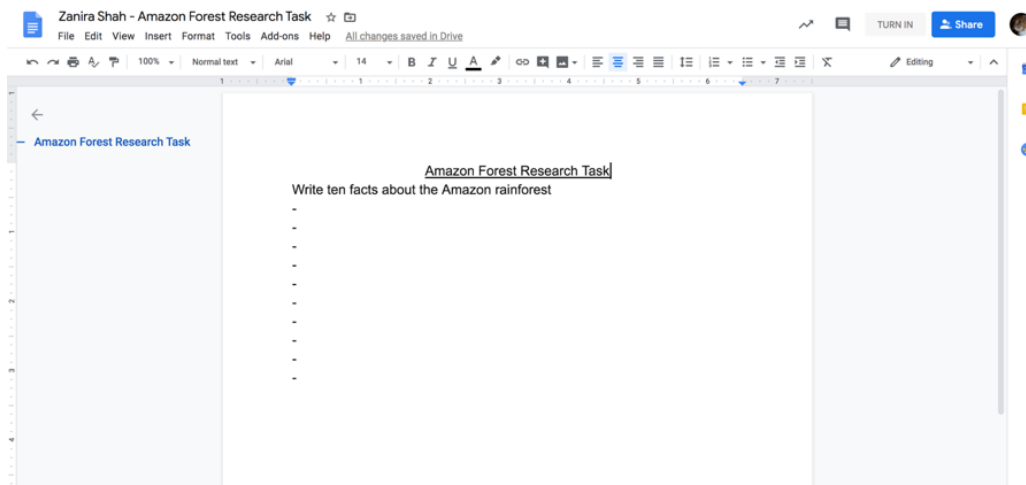
1. Soma na bonyeza kisanduku refu chini ya maoni (comment) kuona kazi yako



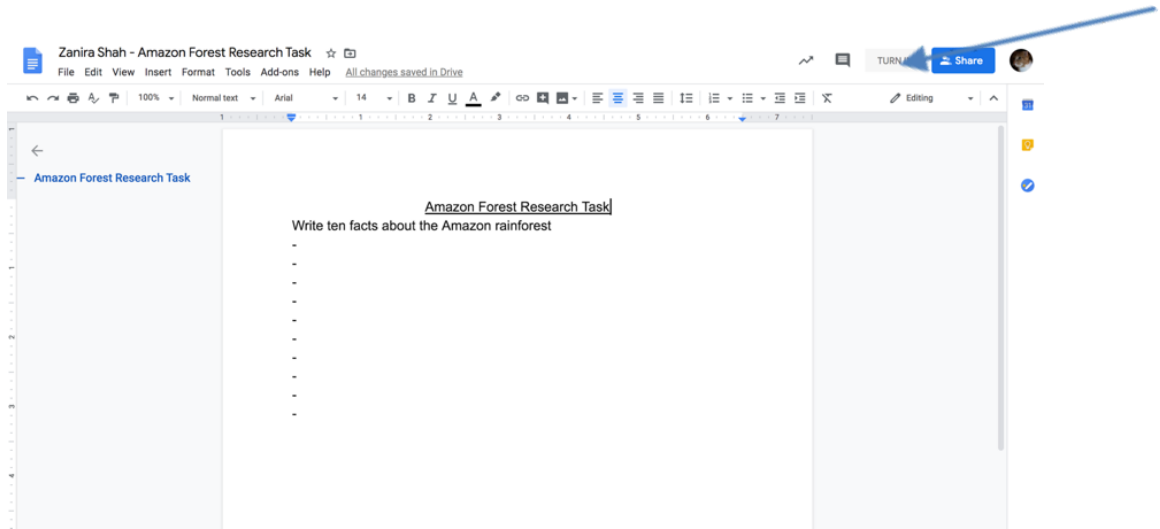
2. Bonyeza kisanduku na jina lako juu yake



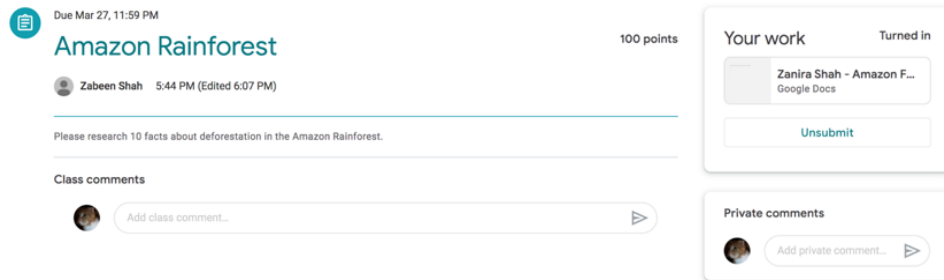
3. Fanya na umalize kazi yako



4. Unapomaliza, bonyeza (Turn In)



5. Angalia na uhakikishe kuwa kazi yako imewasilishwa (submitted) Inafanana hivi: Usibonyeze kujiondoa (unsubmit).



Jinsi ya muundo (To format)

Badilisha ukubwa wa herufi (font size)

Fanya maandishi yawe makubwa (bold), na upigilie mstari (underlined)

